



2016 Eastern Great Lakes
Non-Qualifying Competition



Suburban Ice East Lansing
East Lansing, Michigan
Hosted by Lansing Skating Club
September 25-27, 2016
Sanction # 24289



The 2016 Eastern Great Lakes Non-Qualifying Competition will be conducted in accordance with the rules and regulations of U.S. Figure Skating, as set forth in the current rulebook, as well as any pertinent updates which have been posted on the U.S. Figure Skating website.

This competition is open to all eligible, restricted, reinstated or readmitted persons as defined by the Eligibility Rules, and is a currently registered member of a U.S. Figure Skating member club, a collegiate club or an individual member in accordance with the current rulebook. Please refer to the current rulebook for non-U.S. Citizens.

ELIGIBILITY/TEST LEVEL:

Competition level is the highest test passed as of the entry deadline in the discipline the skater is entering. Entrants may skate one level above that for which they qualify, but they may not skate down in any event. For free skating events, skaters may compete in either the Well-Balanced Program event OR the Test Track event, but not both.

ENTRIES: A secure online registration is available using Entryeze until 11:59p.m. ET, September 1, 2016 at <http://comp.entryeze.com/Home.aspx?cid=112> .

NO LATE REGISTRATIONS WILL BE ACCEPTED AFTER THIS DEADLINE.

Any request to change the level or event after completion of the online registration process will be assessed a \$25 change fee, with no exceptions.

EVENTS:

The purpose of a Regional Qualifying Competition is to qualify skaters for Sectionals. The Local Organizing Committee (LOC) is permitted by U.S. Figure Skating to host a Non-Qualifying Competition in conjunction with the Qualifying Competition, However, the LOC is required by U.S. Figure Skating to either limit the size of or be prepared to cancel certain events if they interfere with the Qualifying Competition. **Therefore, this non-qualifying competition will be restricted in size.** The following events will be offered and will be judged using the 6.0 system.

Well Balanced programs: Pre-Preliminary Free Skate, Preliminary Free Skate, Pre-Juvenile Free Skate, and Open Juvenile Free Skate. See Rules 4240-4270. Age requirements as of September 1, 2016 for Open Juvenile: 14 years of age or older.

Test Track: Pre-Preliminary Test Track Free Skate through Senior Test Track Free Skate. Go to www.usfigureskating.org for requirements.

Final Rounds: Will be held for Well Balanced events with more than one group, and for Test Track events with more than one group "IF TIME PERMITS".

The 2016 EGL Non-Qualifying Competition will be held from September 25-27, 2016.

EVENT FEES:

The entry fee to register for the 2016 EGL Non-Qualifying Competition event is \$150 per skater. This entry fee includes the skater's event, a DVD of the initial round group, and an official event program. In addition, each skater will receive one complimentary chaperone credential (must be named when you register online) and one complimentary coach credential (must be named as the primary coach when you register online), which will allow access to all events at the 2016 Non-Qualifying Competition.

Practice ice and DVD's of final round events will be sold separately.

The entry deadline for the 2016 EGL Non-Qualifying Competition is **11:59p.m. ET, September 1, 2016. NO EXCEPTIONS!**

REFUND POLICY: Entry fees will not be refunded after the close of entries on September 1, 2016, unless no competition exists or the event is canceled. There will be no refunds for medical withdrawals. The online processing fees are not refundable. There will NOT be any refunds after signing up for any practice ice sessions or for missed practice sessions due to any reason. Contested credit card charges will be issued a \$35 service fee. Payment of the fee will be required before the skater is allowed to participate in practice ice or events.

FACILITIES: The competition will be held at Suburban Ice East Lansing - (517) 336-4272 www.suburbaniceeastlansing.com - 2810 Hannah Blvd. East Lansing, Michigan 48823.

Both rinks are 85' x 200' with rounded corners and will be used for practice ice as well as serving as the competition surface. Suburban Ice has free parking, a concession stand, vending machines, an ATM, pro shop and dressing rooms/locker rooms available for competitors.

MUSIC: Competitors will upload their music through Entryeze at the time of registration. Music must be in .mp3 format to be uploaded. Competitors are also required to supply music on a CD (non CD-RWs), in a paper sleeve, clearly marked with the skater's name and event. The CD must have only one track of music per CD. The official competition music must be turned in at the registration desk at the time of check-in. A duplicate CD should be readily available rink side. Music may be picked up at the registration desk following each event. Every reasonable care will be taken, but the Lansing Skating Club cannot be responsible for CDs left at the end of the competition.

LIABILITY: U.S. Figure Skating, Lansing Skating Club and Suburban Ice East Lansing accept no responsibility for injury or damage sustained by any participant in this competition. This is in accordance with Rule 1600 of the official U.S. Figure Skating Rulebook.

JUDGING SYSTEM:

The 6.0 Majority Judging System will be used for all Non-Qualifying competition events.

REGISTRATION: The registration desk will be located at skate rental. When entering the rink head to the left and follow the signs towards Rink 2 and you will see the registration desk on your right. Registration will open on Monday September 26th, and each day thereafter 30 minutes prior to the start of the first scheduled practice and will remain open 30 minutes following the last competition event. All skaters are expected to be in the arena one hour prior to the start of their scheduled event. Any applicable fees must be paid before the skater may be registered.

PRACTICE ICE: Practice ice sessions will be 20 minutes. Skaters who wish to pre-purchase practice ice sessions may do so online when you register for your events. Skaters will be allowed to pre-purchase one (1) practice ice session. Phone or email reservations will not be accepted. The fee to pre-purchase practice ice is \$15 for a 20 minute session if purchased prior to the September 1, 2016 deadline. Skaters who pre-purchase will need to go online <http://comp.entryeze.com/Home.aspx?cid=112> after the entry deadline during the "selection period" to select their practice session. Additional practice ice, if space allows, will be available for purchase online for \$20.00 after those skaters who pre-purchased their sessions have had the time to select their sessions. Any remaining practice ice will be available at the event for \$25 per session.

All skaters must check in with the ice monitor prior to skating on practice sessions. Skaters must

turn in their music at the registration desk for the competition prior to being allowed on practice ice. No music will be played on practice ice. Practice ice for non-qualifying events will begin on Sunday September 25, 2016.

There will NOT be any refunds after signing up for any practice ice sessions or for missed practice sessions due to any reason.

Safety on the ice is the responsibility of the skater. The size and makeup of practice ice groups will be determined by the Chief Referee and/or the LOC. Skaters are expected to follow usual rink etiquette. Coaching shall be from behind the side boards. Coaches are not permitted to be in the music box or on the officials' platforms. Skaters who are not skating shall leave the ice surface to rest or converse. Only credentialed coaches and credentialed athletes will be permitted in the restricted areas with access to the ice.

PHOTOGRAPHY/VIDEOGRAPHY: ProEventPhoto will serve as the photographer and videographer for the event. They will be available throughout the event for you to purchase photos. Action photos as well as still awards photos will be available for purchase at the event. Videos of initial rounds are included in your registration fee and ProEventPhoto will be onsite should you want to purchase additional copies. For pre-order information please visit

<http://proeventphotostore.com/product/2017EASTERNGREATLAKESNONQUAL.html>

Please note: Flash photography of the competition, including practice ice, is strictly prohibited per U.S. Figure Skating policy.

AWARDS: Medals will be presented to athletes in 1st through 4th place, in both initial and final round events. Awards will be presented at times designated on the official bulletin board.

SCHEDULE OF EVENTS: A tentative schedule of events will be posted prior to the competition. Notification of competition and practice ice times will be available by email correspondence and be posted online.

OFFICIAL NOTICES: An official bulletin board will be maintained outside the registration desk. It is the responsibility of each competitor, parent and coach to check the bulletin board frequently for any schedule changes and/or additional information.

INFORMATION REGARDING COACHES:

U.S. Figure Skating Rule MR 5.11 Coach Registration

In order to be granted access to work within U.S. Figure Skating sanctioned activities, each coach must complete the following requirements on an annual basis by July 1:

A. Must be a current full member of U.S. Figure Skating - either through a member club or as an individual member;

B. Must complete the coach registration process through the U.S. Figure Skating Members Only site, submit proper payment for the annual registration fee of \$30 and, if 18 years of age or older, successfully pass the background screen.

C. Must complete the appropriate CER courses (A, B, C or D) depending on the highest level of students being coached as of July 1. See rule MR 5.12.

D. Must submit proof of current general liability insurance with limits of \$1 million per occurrence/\$5 million aggregate.

For Basic Skills ONLY coaches - Any person, 18 and older, instructing in a U.S. Figure Skating Basic Skills Program must have successfully passed the annual background screen and be registered as a Basic Skills instructor member.

The local organizing committee/club will have a list of compliant coaches who are cleared for a credential at the competition. Coaches will need to check in at the event registration desk and show a government issued photo I.D. to receive a credential.

If a coach cannot provide a photo I.D. and is not on the list or cannot produce the necessary documents, he or she will not be allowed a credential – no exceptions. We strongly urge *all* coaches to have their cards with them. Non-credentialed coaches will not be permitted in the designated coaching area at rink side during events including practice sessions. Coaching at U.S. Figure Skating events without proper registration is an ethics violation which is reported to U.S. Figure Skating and PSA.

For more information regarding Coach Compliance, please refer to:
<http://www.usfigureskating.org/Content/Coaching%20Compliance%20Toolkit.pdf>

CONTACT INFO:

Please contact event chairs via email and allow up to 48 hours for responses to be provided.

Competition Chair:	Meghan Ziehmer	mziehmer@lansing.org
Programs:	Erin Banner	eglprogram@gmail.com
Chief Referee:	Lisa Landon	lisa_landon@comcast.net

ADDITIONAL INFORMATION:

PROGRAM INFORMATION:

If you would you like your photo in the event souvenir program, email a photo to Erin Banner at eglprogram@gmail.com no later than September 1, 2016. Photos should be a “yearbook style” headshot in JPEG or PNG format with a pixel resolution of at least 600 x400 pixels. Detailed instructions with a link to the email address will be available on the event website. Photographs and information from the survey when you register online will be used for the program and publicity of the event. Submission of a competition entry automatically grants permission to use all accompanying information, including photographs, for publicizing this Non-Qualifying Competition. Additional programs can be pre-purchased at the cost of \$12 per program. It is in your best interest to pre-purchase your program, as there will be limited availability at the event and the price will be \$15 per program onsite.

MERCHANDISE:

Event merchandise will be available from Northwest Design for pre-purchase as well as at the arena. Please note that some items will only be available for pre-purchase.

Go to the event website <http://comp.entryeeze.com/Home.aspx?cid=112> to place your order for event merchandise.

Event pins will be available for pre-purchase at the time of online registration at the cost of \$8.00. Please consider pre-purchasing a pin, as there will be limited availability at the event and the cost will be \$10.00.

ACCOMODATIONS:

Please make your reservations early to guarantee you have the necessary room(s). Lowest available room rates offered. The best hotels will fill up quickly so please book well in advance.

View Hotels and Book Online:

<https://pse.tournamenthotels.com/pse/Event/925>

Book by Phone: 888-417-6446

All hotel information may also be viewed on the event website

<http://comp.entryeeze.com/Home.aspx?cid=112>

TRANSPORTATION:

Detroit Metro International Airport (DTW) is served by the majority of U.S. Airlines. The airport is approximately 85 miles from Suburban Ice Arena and it takes approximately 1 hour 30 minutes to get to the host arena. Car rental desks are available at the airport for your convenience.

Lansing/Capital Area Airport (LAN) is located approximately 11 miles from Suburban Ice Arena and it takes approximately 25 minutes to get to the host arena. Car rental desks are available near baggage claim. Please refer to each area hotel to determine whether or not a shuttle service is available.

The Transportation Security Administration (TSA) of the U.S. Department of Homeland Security has very strict guidelines for transporting sports equipment, including prohibiting ice skates from your carry-on baggage. For complete information on the most up to date enhanced security procedures, visit www.tsa.gov.